

**AGENDA MANAGEMENT SHEET**

**Name of Committee**                      **Adult and Community Services Overview and Scrutiny Committee**

**Date of Committee**                      **2 December 2009**

**Report Title**                                **Work Programme containing Items for Future Meetings**

**Summary**                                      The attached work programme contains the items agreed by the O & S Board at its meeting on 2<sup>nd</sup> September 2009.

**For further information please contact:**                      Jean Hardwick  
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**Would the recommended decision be contrary to the Budget and Policy Framework?**                      No.

**Background papers**                      None

**CONSULTATION ALREADY UNDERTAKEN:-**                      Details to be specified

- Other Committees                       .....
- Local Member(s)
- Other Elected Members                       Councillor Les Caborn  
Councillor Tilly May  
Councillor Richard Dodd  
Councillor Barry Longden
- Cabinet Member                       Councillor Colin Hayfield  
Councillor Chris Saint
- Chief Executive                       .....
- Legal                                       .....
- Finance                                     .....
- Other Strategic Directors                       .....

- District Councils  .....
- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  .....

**FINAL DECISION YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....



## Work Programme for Adult and Community Services Overview and Scrutiny Committee 2009/10

			REPORT TYPE				LINK TO CORPORATE PRIORITIES			Cross cutting themes/ LAA	
MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
02 December 2009	Portfolio Holder Update Session										
	Personalisation Agenda – Presentation (Liz Bruce)	To examine progress and developments in relation to the personalisation agenda, including low level intervention and preventative initiatives. Deferred from the 09/09/09 meeting.				✓		High			High LAA NI 124 People with long term condition supported to be independent
	Dignity in Care / Quality Assurance in Home Care Services – Presentation (Simon Robson)	To identify the key issues in relation to dignity in care and examine the new quality assurance framework for home care.				✓		High			
	Warwickshire Safeguarding Adults Annual Activity Plan (Edward Williams)	To scrutinise the plan and consider the impact of the Laming Report on adults services.	✓			✓		High		High	
	Care and Choice Accommodation Programme: Extra Care Housing and Specialist Residential Care	To scrutinise progress to deliver the care and choice accommodation programme, including the development of extra care housing and specialist residential care for older people, people with dementia and people with learning disabilities.	✓	✓				High			

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	Q2 Performance Improvement Plan (Portfolio Holder)	To scrutinise plans to improve areas of poor performance.	✓	✓				High			
	Adult and Community Learning (Simon Robson) <i>*briefing note</i>	To review the impact of changes to the LSC and the funding for adult learning activities.			✓			Low			
	Learning Disabilities and the Campus Revenue Agreement (Rebecca Hale) <i>*briefing note</i>	To scrutinise the challenges relating to the transfer of funding from Health for learning disability services and issues regarding the Campus Revenue Agreement.	✓			✓		Low			
02 March 2010	Portfolio Holder Update Session										
	Q3 Performance Improvement Plan (Portfolio Holder)	To scrutinise plans to improve areas of poor performance.	✓	✓				High			
To be confirmed	Review and Refresh of WCC performance measures	To ensure that the right performance measures are selected to reflect the priorities contained in the Corporate Business Plan, appropriate targets are allocated to the performance measures and targets are set in alignment with resources	✓	✓				High			
	Library Service Transformation – Progress Report (Simon Robson)	To review and monitor the impact of the library service transformation programme.	✓	✓	✓						High Running effective and efficient services.

	Rowan Organisation – Monitoring Report (Kim Harlock)	To monitor the contract for Direct Payments.	✓					Low		Low Running effective and efficient services.
	Supporting People Half-Year Performance Management Summary	To review the Quarter 3 (April – December 2009) analysis of the improvement activity, resulting from the performance of National and Local Indicators		✓		✓				Running effective and efficient services
16 June 2010	Portfolio Holder Update Session									
8 Sept 2010	Portfolio Holder Update Session									
22 Dec 2010	Portfolio Holder Update Session									
<b>Date to be set</b>	Telecare Progress Report (Kim Harlock to determine deadline)	Update on Areas Requiring Improvement and Ideas for the Future (paragraphs 2.8 and 2.9 of the report). Requested at meeting on 09/09/09	✓		✓			High		High LAA NI 124 People with long term condition supported to be independent
	County Records Office Transformation (Caroline Sampson)	Update report in 3-6 months to include: - a review of the performance indicators - development of links with one stop shops - a business case for development of payment systems. Requested at meeting on 09/09/09	✓		✓			Low		Low Running effective and efficient services
	Commissioning Strategies – Progress Report (Kim Harlock)	To be considered in June 2010								
	Autistic Spectrum Condition (ASC) and Transitions	Progress report requested from 9 Sept 09 meeting – suggest could go as a briefing note.	✓	✓						Maximising independence for older people and adults with disabilities

Record of Briefing Notes sent/to be sent

Delayed Discharges – Update on performance for the committee/LINK (Liz Bruce)

Carer's Support – Briefing note for the Chair/Spokes Work Programming Meeting in Sept in preparation for a select committee (Chris Lewington)

Supporting People Annual Performance Management Summary (Rachel Norwood) – *Sent on 28 Aug 09*

Physical Disability and Sensory Impairment Strategy – Update (Julie Humphries) – *Sent on 28 Aug 09*

Fairer Charging – Update for the Chair/Spokes Work Programming Meeting in Sept (Ron Williamson)

Care and Support Green Paper – Re-circulate summary in preparation for a working group (Kim Harlock)

\*Adult and Community Learning –To review the impact of changes to the LSC and the funding for adult learning activities – briefing note to be circulated with 2 December agenda papers

\*Learning Disabilities and the Campus Revenue Agreement - To scrutinise the challenges relating to the transfer of funding from Health for learning disability services and issues regarding the Campus Revenue Agreement.- briefing notes to be circulated with the 2 December agenda papers